

## JOINT COMMITTEE

Date 23rd June 2011

### WORCESTERSHIRE REGULATORY SERVICES ANNUAL REPORT

#### **Recommendation**

To receive the report and forward a copy to the Chief Executive of each member authority.

#### **Contribution to Priorities/ Recommendations**

Not applicable.

#### **Introduction/Summary Background**

Under the Worcestershire Shared Services Partnership Service Level Agreement Worcestershire Regulatory Services is required to submit to the Joint Committee an annual report that covers the performance of the shared service and provides a summary of the finances. The report covers the period from 30 June 2010 to 31 March 2011. If agreed the report will then be forwarded to each Chief Executive of each member authority.

#### **Report**

Under Clause 12 of Part 1 of the Shared Services Partnership Agreement the Joint Committee is required to receive a report at its annual meeting which will be held no later than 30 June 2011. The report covers the period from 1 April 2010 to 31 March 2011, however it should be noted that the Service did not start operating until 1 June 2010 therefore the annual report covers the period from 1 June 2010 until 31 March 2011.

Also in accordance with Service Level Agreement the annual report is co-signed by the Head of Worcestershire Regulatory Services and the Lead Financial Officer for the Host.

**Financial Implications**

The report covers the performance of the Service for that period, however individual councils capture and report on difference performance measures, therefore it is difficult to make comparisons across the Service. It also gives a summary of the financial position, the key achievements and covers issues relating to Human Resources, Risk Management, Equality and Diversity and discusses the Service's approach to Business Transformation.

It should be noted however that the information in the report regarding performance and the finances does not include the final position as information on both performance and finances are still being collated for the final quarter.

The financial implications are contained within the annual report.

**Sustainability**

Not applicable.

**Contact Points**

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**Background Papers**

Worcestershire Shared Service Partnership Service Level Agreement.

